

## PHAS Intranet

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### Stores Inventory

Stores Kiosk	Accounting Report		Inventory Items	Cabinet Numbers			Reports	Maintenance
Withdrawal	Detailed Withdrawal	Stagnant Items	Physical Inventory Form	Re-Order	Catalogue of Items	Turns	Inventory	<b><i>Inventory Valuation</i></b>

### Inventory Valuation

**Category: 1 - Stationery**

Item Code	Cat	Sub Category	Description	Unit	On Hand	Cost	Sub-Total
12-01-01	1	Binder	2", Durable Slant Ring Binder, D-Ring, Navy Blue	ea	24	10.80	259.20
12-02-01	1	Binder	1-1/2", Heavy-Duty One-Touch D-Ring Binder, Black	ea	18	10.55	189.90
12-04-01	1	Binder	1", Heavy-Duty One-Touch D-Ring, 275 Sheet Cap., Black	ea	9	9.02	81.18
12-05-01	1	Binder	1", O Ring, Black/Blue	ea	17	2.86	48.62
12-06-01	1	Binder	*Report Cover, Black, Steel Fastener, 8-1/2" x 11", 3" Capac	ea	0	0.00	0.00
12-06-03	1	Binder	Index Tabs, 5-Tab, Letter, Clear	Set	3	1.26	3.78
12-04-03	1	Binder	*1", Avery Economy Round-Ring, 1", Red	Each	4	3.12	12.48
01-13-01	1	Binder Clip	Binder Clip, 9/16" wide, 1/4" capacity	Each	110	0.04	4.40
01-13-02	1	Binder Clip	Binder Clip, 1" wide, 7/16" capacity, 12/box	Box	45	0.06	2.70
01-13-03	1	Binder Clip	Fold-back, 1-1/4"	Each	35	0.16	5.60
15-05-02	1	Bottle	*Spray Bottle, 16 oz.	Each	0	0.00	0.00
11-08-02	1	Chalk	White	Box	4	0.85	3.40
11-08-03	1	Chalk	Yellow, Sanigene 1408	ea	149	0.13	19.37
11-08-04	1	Chalk	Colourex Chalk, Coloured, 12-Pack Assorted	BX	4	2.63	10.52
01-05-01	1	Cleaning Products	Aerosol Duster, 7 oz.	Each	2	7.32	14.64
12-08-02	1	Clipboard	Letter Size, 9 x 12.5", Masonite,	EA	6	3.61	21.66
12-08-03	1	Clipboard	Legal Size, 9 x 15.5", Masonite		5	4.27	21.35
01-11-04	1	Correction Products	Liquid Paper, All Purpose Bond White	Each	6	3.00	18.00
01-11-06	1	Correction Products	Correction Tape, Wite-Out, 5mm x 6m	Each	2	2.72	5.44
01-11-03	1	Correction Products	Correction Tape, Self-adhesive, 1/6" x 600"	Box	7	3.31	23.17
01-11-05	1	Correction Products	Liquid Paper, Just For Copies	Each	6	2.18	13.08

01-11-02	1	Eraser	Plastic, White	Each	13	1.46	18.98
11-05-01	1	File Folder	Letter, Reversible, Ivory	Each	35	0.12	4.20
11-06-01	1	File Folder	Legal, Ivory	ea	596	0.24	143.04
11-07-01	1	Folder Tab	Tab, Hanging Folder, 3.5", Clear, 25/pk	EACH	42	0.19	7.98
01-13-04	1	Glue	Solid Stick, 1.41 oz/40g, Washable, Acid Free & Photo Safe	ea	4	5.58	22.32
01-13-05	1	Glue	Rubber Cement	Bottle	1	6.00	6.00
11-01-01	1	Hanging Folder	Letter, Olive	Each	61	1.30	79.30
11-01-02	1	Hanging Folder	Letter, Green	ea	32	1.20	38.40
<b>Item Code</b>	<b>Cat</b>	<b>Sub Category</b>	<b>Description</b>	<b>Unit</b>	<b>On Hand</b>	<b>Cost</b>	<b>Sub-Total</b>
11-01-03	1	Hanging Folder	Letter, Blue	Each	40	0.83	33.20
11-02-01	1	Hanging Folder	Letter, Yellow	ea	40	0.91	36.40
11-02-02	1	Hanging Folder	Letter, Red	ea	37	0.49	18.13
11-02-03	1	Hanging Folder	Letter, Orange	ea	72	1.20	86.40
11-03-01	1	Hanging Folder	Legal, Olive	ea	88	1.97	173.36
11-03-02	1	Hanging Folder	Legal, Green	ea	62	1.02	63.24
11-03-03	1	Hanging Folder	Legal, Blue	ea	59	1.02	60.18
11-04-01	1	Hanging Folder	Legal, Yellow	ea	102	0.61	62.22
11-04-02	1	Hanging Folder	Legal, Red	Each	111	0.61	67.71
11-04-03	1	Hanging Folder	Legal, Orange	ea	26	1.98	51.48
11-07-02	1	Hanging folder	Hanging folder	ea	500	0.17	85.00
11-08-01	1	Hanging Folder	Frame for Filing Cabinets	set	1	15.60	15.60
12-06-02	1	Hanging Folder	Letter, Violet	EA	50	1.30	65.00
02-02-61	1	Highlighter	Tank-style, Yellow	Each	7	0.65	4.55
02-02-62	1	Highlighter	Sharpie Accent, Green	Each	12	1.09	13.08
02-02-64	1	Highlighter	Textsurfer Classic, Blue	Each	5	3.11	15.55
02-02-63	1	Highlighter	Sharpie Accent, Tank-style, Pink	Each	21	1.00	21.00
11-07-03	1	Index Tab	stick-on - clear plastic	ea	25	1.50	37.50
01-04-04	1	Label	Self-adhesive, 3 1/2" x 5/8"	Box	2	3.42	6.84
01-04-05	1	Label	Self-adhesive, File Folder, 3 1/2" x 1 1/8"	Each	3	4.81	14.43
01-04-06	1	Label	Self Adhesive, 4" x 1-15/16"	Each	1	0.06	0.06
12-07-05	1	Label	Address, Pre-printed, UBC Physics	ea	100	0.10	10.00
01-14-02	1	Label	Punch Hole Reinforcement	Box	3	3.60	10.80
02-04-11	1	Label	Mailing, 4"x 1-5/16", Peel & Apply, For Ink Jet	sheet	42	1.28	53.76
12-07-04	1	Label	4 X 1 1-5/16, for Dot Matrix Printer	sheet	0	0.00	0.00
02-01-31	1	Marker	Audio-video, Permanent, Fine, Black	Each	12	1.72	20.64
02-01-41	1	Marker	Audio-video, Permanent, Fine, Red	Each	11	1.62	17.82
02-01-42	1	Marker	Audio-video, Permanent, Fine, Blue	Each	10	1.62	16.20

02-01-32	1	Marker	Audio-video, Permanent/Non, Fine, Green	Each	10	1.72	17.20
02-01-33	1	Marker	Audio-video, Non-permanent, Fine, Purple	Each	0	0.00	0.00
<b>Item Code</b>	<b>Cat</b>	<b>Sub Category</b>	<b>Description</b>	<b>Unit</b>	<b>On Hand</b>	<b>Cost</b>	<b>Sub-Total</b>
02-01-43	1	Marker	Audio-video, Non-permanent, Fine, Brown	Each	35	1.73	60.55
02-02-21	1	Marker	Sharpie, Permanent, Fine, Black	Each	17	1.01	17.17
02-02-22	1	Marker	Sharpie, Permanent, Fine, Red	Each	13	0.96	12.48
02-02-23	1	Marker	Sharpie, Permanent, Fine, Blue	Each	11	1.01	11.11
02-02-41	1	Marker	Dry Erase, Expo, Fine, Black	Each	7	3.85	26.95
02-02-42	1	Marker	Dry Erase, Expo, Fine, Red	Each	16	2.23	35.68
02-02-43	1	Marker	Dry Erase, Expo, Fine, Blue	Each	9	2.35	21.15
02-01-11	1	Marker	Audio-video, Permanent, Medium, Black	Each	35	1.62	56.70
02-01-21	1	Marker	Audio-video, Permanent, Medium, Red	Each	8	2.10	16.80
02-01-22	1	Marker	Audio-video, Permanent, Medium, Blue	Each	14	1.72	24.08
02-01-12	1	Marker	Audio-video, Permanent, Medium, Green	Each	25	2.05	51.25
02-01-13	1	Marker	*Audio-video, Permanent, Medium, Purple	Each	2	1.46	2.92
02-01-23	1	Marker	Audio-video, Permanent, Medium, Brown	Each	30	1.72	51.60
02-02-11	1	Marker	Permanent, Chisel Tip, Black	Each	8	1.70	13.60
02-02-12	1	Marker	Permanent, Chisel Tip, Red	Each	23	1.15	26.45
02-02-13	1	Marker	Permanent, Chisel Tip, Blue	Each	13	1.15	14.95
02-02-31	1	Marker	Dry Erase, Chisel Tip, Black	Each	8	1.62	12.96
02-02-32	1	Marker	Dry Erase, Chisel Tip, Red	ea	11	1.62	17.82
02-02-33	1	Marker	Dry Erase, Chisel Tip, Blue	Each	8	1.60	12.80
02-01-14	1	Marker	Audio-video, Permanent, Medium, Orange	Each	22	2.59	56.98
02-01-24	1	Marker	Audio-video, Permanent, Medium, Yellow	ea	8	2.51	20.08
02-01-44	1	Marker	Audio-video, Permanent, Fine, Yellow	ea	24	1.69	40.56
02-01-34	1	Marker	Audio-video, Permanent, Fine, Orange	ea	18	1.69	30.42
02-01-51	1	Marker	Audio-video, Permanent, Superfine, Black	ea	0	0.00	0.00
02-01-52	1	Marker	Audio-video, Permanent, Superfine, Red	ea	0	0.00	0.00
02-01-53	1	Marker	Audio-video, Permanent, Superfine, Blue	ea	1	2.51	2.51
02-01-54	1	Marker	Audio-video, Permanent, Superfine, Green	ea	13	1.69	21.97
02-02-14	1	Marker	Permanent, Chisel Tip, Green	Each	10	1.15	11.50
02-02-24	1	Marker	Sharpie, Permanent, Green, Fine	Each	7	2.03	14.21
02-02-34	1	Marker	Dry-Erase, Chisel Tip, Green	ea	1	1.97	1.97
<b>Item Code</b>	<b>Cat</b>	<b>Sub Category</b>	<b>Description</b>	<b>Unit</b>	<b>On Hand</b>	<b>Cost</b>	<b>Sub-Total</b>
02-02-44	1	Marker	Dry-Erase, Fine Tip	ea	56	2.63	147.28

02-02-51	1	Marker	Dry Erase, Ultra Fine, Black	Each	0	0.00	0.00
02-02-52	1	Marker	Dry Erase, Ultra Fine, Red	ea	21	3.60	75.60
02-02-53	1	Marker	Dry Erase, Ultra Fine, Blue	ea	0	0.00	0.00
02-02-54	1	Marker	Dry Erase, Ultra Fine, Green	ea	0	0.00	0.00
13-05-06	1	Memo pad	phone	ea	13	1.20	15.60
12-07-01	1	Mylar	Sheet Protector, Nonglare, Punched	ea	129	0.16	20.64
12-07-02	1	Mylar	Slide-Grip Report Cover, 50/Pack	ea	53	0.31	16.43
12-07-03	1	Mylar	plastic press. clamp E-Z slide	ea	38	0.14	5.32
13-04-01	1	Notebook	Physics Lab, Soft Cover	ea	15	8.58	128.70
13-04-02	1	Notebook	*Coil-bound, Narrow-lined	Each	0	0.00	0.00
13-04-03	1	Notebook	Physics Notes, Hard Cover, Black	Each	7	7.51	52.57
13-04-04	1	Notebook	marking blue	ea	36	1.99	71.64
13-05-01	1	Pad	Scratch, 8" x 5"	ea	5	1.10	5.50
13-05-02	1	Pad	Scratch, 5"x3"	ea	19	0.58	11.02
01-04-01	1	Pad	Stick-on,Post-It Style, 3" x 5", Yellow	Each	13	2.60	33.80
01-04-02	1	Pad	Stick-on, Post-It Style, 3" x 3"	Each	6	0.34	2.04
01-04-03	1	Pad	Stick-on, Post-It Style, 1.5"x2", Yellow	Each	35	0.80	28.00
13-05-03	1	Pad	*Steno 6"x8"	ea	0	0.00	0.00
13-05-04	1	Pad	Memo, 4" x 6", 150 pgs.	ea	4	2.35	9.40
13-01-01	1	Paper	Sheet, Loose-leaf, Letter, Wide Ruled, 400pk	pkg	11	7.80	85.80
13-02-01	1	Paper	Pad, Ruled, 5/16", 8-3/8"x10-7/8",96 sheets	Each	5	1.26	6.30
13-08-03	1	Paper	Printer, 20 lb, 8. 5x 11, 92 Bright, White, 500 sheets/pkg	pkg	10	5.56	55.60
13-01-02	1	Paper	Sheet, Loose-leaf, Letter, Wide Ruled, 200pk	pkg	9	5.83	52.47
01-12-04	1	Paper Clamp	Paper Clamp, Ideal, #2, Medium	Each	196	0.06	11.76
01-12-05	1	Paper Clamp	Ideal, #1, Large	Each	69	0.18	12.42
01-12-01	1	Paper Clip	*Paper Clip, #3, 25mm	Box	1	1.50	1.50
01-12-02	1	Paper Clip	Paper Clip, #1	Box	8	0.29	2.32
01-12-03	1	Paper Clip	Paper Clip, #4	Each	55	0.01	0.55
13-02-02	1	Paper Pad	Writing, Narrow-lined, Letter-size	Each	4	1.37	5.48
<b>Item Code</b>	<b>Cat</b>	<b>Sub Category</b>	<b>Description</b>	<b>Unit</b>	<b>On Hand</b>	<b>Cost</b>	<b>Sub-Total</b>
13-03-01	1	Paper Pad	*Graph Paper, 1/4" grid, 8-3/8" x 10-7/8", 96 sheet	EACH	0	0.00	0.00
13-03-02	1	Paper Pad	Graph Paper, 1/5" grid	Each	4	1.15	4.60
02-03-31	1	Pen	Ballpoint, Fine, Black	Each	0	0.00	0.00
02-03-32	1	Pen	*Ballpoint, Red, Fine	Each	0	0.00	0.00
02-03-33	1	Pen	Ballpoint, Blue, Fine	Each	0	0.00	0.00

02-03-21	1	Pen	Ballpoint, Medium, Black	Each	11	0.76	8.36
02-03-22	1	Pen	Ballpoint, Medium, Red	Each	11	0.76	8.36
02-03-23	1	Pen	Ballpoint, Medium, Blue	Each	6	0.76	4.56
02-01-61	1	Pen	Roller, Hi-Tecpoint, 0.5, Extra fine, Black	Each	8	3.49	27.92
02-03-34	1	Pen	Ballpoint, Fine, Green	ea	0	0.00	0.00
02-03-24	1	Pen	Ballpoint, Medium, Green	Each	0	0.00	0.00
02-01-62	1	Pen	*Roller, Hi-Tecpoint, V5, Extra fine, Red	Each	1	3.30	3.30
02-01-63	1	Pen	*Roller, Hit-Tecpoint, V5, Extra fine, Blue	Each	0	0.00	0.00
02-03-11	1	Pencil	HB, Soft	ea	14	0.54	7.56
02-03-12	1	Pencil	F, Medium Hard	Each	0	0.00	0.00
02-03-13	1	Pencil	Coloured, Verithin, Carmine	Each	30	1.93	57.90
02-03-14	1	Pencil	Coloured, Blue	Each	48	1.08	51.84
02-03-15	1	Pencil	Coloured, Green	Each	53	1.08	57.24
01-05-02	1	Pencil	Pencil Sharpener, Plastic, With Reservoir	Each	6	1.06	6.36
01-14-01	1	Pin	Push Pin, Plastic, Assorted colours, 100/Box	Box	8	2.70	21.60
02-06-11	1	Poster Board	22" x 28", White, 10/Pack	EA	25	1.01	25.25
12-08-05	1	Protective film	clear vinyl - self adhesive	roll	13	5.32	69.16
01-02-01	1	Razor Blade	Single Edge, Scraper Type	Each	5	0.19	0.95
01-15-01	1	Rubber Band	#16, 1/4 lb box	10u	488	0.02	9.76
01-15-02	1	Rubber Band	#31, 1/4 lb box	10 unit	547.9	0.02	10.96
01-15-03	1	Rubber Band	#33, 1/4 lb box	10u	593	0.02	11.86
02-01-71	1	Ruler	Steel, 6"/15cm	ea	5	5.29	26.45
02-01-72	1	Ruler	Plastic, 12"/30cm	Each	3	0.47	1.41
01-02-04	1	Scissors	Scissors, Bent, Stainless Steel, 8"	Each	2	5.17	10.34
01-11-01	1	Staples	Full Strip, 1/4"	Box	4	7.74	30.96
<b>Item Code</b>	<b>Cat</b>	<b>Sub Category</b>	<b>Description</b>	<b>Unit</b>	<b>On Hand</b>	<b>Cost</b>	<b>Sub-Total</b>
01-14-03	1	Tag	Manila, 5" x 2-1/2", Rectangular	Each	103	0.17	17.51
01-14-04	1	Tag	Tyvek, 4-3/4" x 2-1/4", Rectangular	Each	25	0.26	6.50
01-14-05	1	Tag	Round, Metal Rim, 1"	Each	47	0.26	12.22
01-14-06	1	Tag	Manila, 2-3/4" x 1"	Each	70	0.05	3.50
01-05-05	1	Tag	Key Tags, Plastic, Multi-coloured	Each	9	0.22	1.98
01-01-01	1	Tape	Dispenser Refill, 19mm x 33m, Magic, Matte	Each	5	4.07	20.35
01-01-02	1	Tape	Dispenser Refill, Transparent, 12mm x 32.9m	Each	4	3.29	13.16
01-01-03	1	Tape	Double-sided, 1/2" x 250"	Each	2	5.11	10.22
01-01-04	1	Tape	Mounting, 12mm x 2m	roll	3	6.71	20.13
01-03-03	1	Tape	Duct, 48mm x 54.8m	Roll	4	13.45	53.80

01-03-01	1	Tape	Packing, Filament-reinforced, 12mm x 55m	Roll	3	5.17	15.51
01-03-02	1	Tape	Packing, Filament-reinforced, 18mm x 55m	Roll	1	18.00	18.00
01-02-03	1	Tape	Masking, Scotch, 24mm x 55m	Each	7	5.29	37.03
01-03-04	1	Tape	Packing, Clear, 48mm x 60m	Roll	5	3.44	17.20
13-06-02	1	Transparency	Overhead Film	Each	187	0.41	76.67
13-06-01	1	Transparency	Copier / Laser Printer	single	58	1.56	90.48
11-05-05	1	Wallet Folder	Twin Pocket, Letter, Blue	EA	12	0.38	4.56
11-05-07	1	Wallet folder	Wallet folder, letter - green	EA	14	2.00	28.00
11-06-05	1	Wallet Folder	Legal, Yellow	EA	22	2.00	44.00
11-06-07	1	Wallet Folder	Twin Pocket, Letter, Red	EA	6	0.38	2.28

**Stationery Total: \$ 4,650.82**

**GRAND TOTAL: \$ 4,650.82**